

IOWA COUNTY BOARD OF SUPERVISORS
RESOLUTION 5-1022
A RESOLUTION TO ESTABLISH A “SHERIFF’S OFFICE STAFFING RESERVE”

WHEREAS, Iowa County recently completed the construction of a 104 bed county jail; and

WHEREAS, other Wisconsin Counties have a need for inmate housing and have requested assistance from Iowa County; and

WHEREAS, Iowa County has assisted counties with inmate housing, however is unable to utilize the full capacity and available housing without increasing staffing; and

WHEREAS, the Iowa County Board of Supervisors has invested taxpayer funds into a facility and sunk the costs needed to provide housing capacity in an order to plan for future needs of Iowa County; and

WHEREAS, the Iowa County Board of Supervisors would like to use the space created to assist other counties until such space is needed for Iowa County inmates; and

WHEREAS, the Iowa County Board of Supervisors does not wish to hire staff based on temporary inmate contracts only to be faced with costs associated with maintaining staff or being forced to lay staff off when contracts are concluded.

THEREFORE, BE IT RESOLVED, by the Iowa County Board of Supervisors as follows:

1. As of January 1, 2023, a new account shall be created to help set aside funding from housing inmates as a service to other counties. This account shall be known as the “Sheriff’s Office Staffing Reserve” and maintained as part of the County’s restricted fund balance.
2. Iowa County will be entering into contracts to house inmates from other counties. The staffing needed to support this additional inmate population shall be covered by income generated via these contracts. Iowa County shall establish housing contracts in a way that ensures multiple contracts do not conclude at the same time to help ensure staffing stability and all contracts must require that inmates be released in their county of origin.
3. In addition, the Sheriff, as the supervisor in charge of all Jail operations will ensure that the Sheriff’s Office Staffing Reserve has a balance of \$80,000 before hiring any additional Sheriff’s Office staff. Once the reserve has:
 - a. \$80,000, one supplementary staff member may be hired,
 - b. \$160,000, two supplementary staff members may be hired,
 - c. \$240,000, three supplementary staff members may be hiredThe intent is to ensure that for every additional staff member hired in support of added jail capacity, the County has \$80,000, or approximately one year’s salary set aside.

4. The Sheriff’s Office Staffing Reserve shall be used to avoid layoffs and instability relative to inmate housing contracts and any cancellation of said contract. The Sheriff is responsible to the County Board for ensuring this reserve fund is maintained for each position staffed in support of inmate housing contracts. Any positions added to support inmate contracts will need to be discontinued when said contracts end and reserve fund no longer supports positions.

5. The County Administrator shall report annually, as part of the annual budget process, the status of the reserve account, number of positions hired, the number of inmate contracts existing, and the approximate income generated from said contracts. Any adopted budget will still authorize new hires and the department understands that new positions must have County Board approval via their position control authority.
6. Two years after inmate housing contracts end, the restricted Sheriff's Office Staffing Reserve shall be eliminated and any balance in the fund shall be moved to the General Fund Balance as unrestricted dollars.

The above and foregoing Resolution was duly adopted by the Iowa County Board of Supervisors this 18th day of October, 2022.



John M. Meyers, Iowa County Board Chair

ATTEST:



Kristy, Spurley, County Clerk