



IOWA COUNTY SHERIFF'S DEPARTMENT
 1205 N Bequette Street
 Dodgeville, WI 53533
 Phone: (608) 935-3314
 Fax: (608) 935-5377

Steven R Michek
 Sheriff
 Jon W. Pepper
 Chief Deputy

OPEN RECORD REQUEST FORM

The release of record information is posted in the lobby of the Sheriff's Department in accordance with Wisconsin State Statute and Iowa County Ordinance. As the public notice indicates, record requests can be made Monday through Friday from 8:00 a.m. to 4:00 p.m. to the designated person(s).

Each record request must be reviewed because of the complexity of the news record release status. Requests are processed as quickly as possible. However, depending on the type of record requests, please allow **10 to 14 days** for a response.

In general, any incident report that involves a **pending** investigation or **pending** court action will **NOT** be released without prior court order or permission from the Iowa County District Attorney. The Wisconsin state accident report will always be released regardless of pending action once it is completed by the investigating deputy.

Accident/Incident reports cost \$4.00 for up to five (5) pages and twenty five cents (.25) for each additional page. Photos are \$2.00 each. Video tapes, audio tapes, DVDs and CDs are \$10.00 each. All costs are subject to shipping costs. The Public Records Law confers no exemption as a right of indigents for payment of fees under (3) of the Open Records Law. Long term storage record searches may require additional fees.

Date of Request: _____ Date of Incident: _____

Location of Incident: _____

Type of Incident: (i.e. accident reports; officers reports; witness statements, etc.) _____

Rights of Appeal & Enforcement: Mandamus 19.37(1):
 Inform of rights of appeal through mandamus...a writ issued by a superior court to compel a lower court or a government official to perform mandatory or purely ministerial duties correctly.
 Alternative Mandamus...mandamus issued upon the first application for relief, commanding defendant either to perform the act demanded or to appear before the court at a specified time to show cause for not performing it.

Information is to be sent to:

Name/Address/City & State/Zip: _____

Phone: _____

Mail requests to: Iowa Co. Sheriff's Department, Attn: Records
 1205 N Bequette St., Dodgeville, WI 53533